

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY
11TH MAY 2022 AT MASTLEBRIDGE VILLAGE HALL AT 7.00PM.**

PRESENT: Cllr H Dyer (Chair)
Cllr R Diggle
Cllr B Evans
Cllr Mrs J Lloyd
Cllr P Roberts
Cllr Mrs J Wilson
Cllr G Wilson

APOLOGIES: None received.

The Clerk was in attendance (Mrs Jane Clark)

62/22 DECLARATIONS OF INTEREST

None received.

63/22 CHAIR'S ANNOUNCEMENTS

There was nothing to report.

64/22 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 12th April 2022 were proposed and seconded. They were approved as a true record.

65/22 MATTERS ARISING

The following matters were raised:

- a) Minute 44/22b) Two suggestions for a suitable gate for Waterston playpark had been put forward by Sean Tilling of PCC. It was suggested a price be obtained for delivery costs and also that a quote be obtained from a local company.
- b) Minute 44/22c) A site meeting had been held with Marc Owen from PCC Streetcare section and he will provide suggestions in due course.
- c) Minute 44/22f) The clerk will sort out a dongle for the next meeting.
- d) Minute 44/22g) Cllr G Wilson confirmed he had cut back overhanging branches close to the speed sign at the Blackbridge end of Waterston. He was thanked for carrying out this work.
- e) Minute 44/22h) Clerk to find out if electrician had contacted PCC.
- f) Minute 44/22i) Complaints had been received about the barrier on the permissive path on Waterston Road as no machinery can obtain access for maintenance. Cllr Dyer will raise at the next Dragon LNG meeting.
- g) Minute 44/22k) Cllr Wilson confirmed that the overhanging branches had not been cut back at the entrance to Warlow's Yard. Clerk to remind PCC.

- h) Minute 44/22l) There was still a lot of litter on the 'mad mile'. Clerk to report to PCC again.
- i) Minute 53/22b) The damage to the seawall at Hazelbeach had not yet been repaired and the slip needs concreting to prevent being washed away by sea. To be reported to PCC.

66/22 **ACCOUNTS TO 30TH APRIL 2022**

The following financial information had been circulated:

- a) Bank Account Reconciliations Summary showing a balance of £916.02 in the Current Acct, £15,351.36 in the Saver Acct and £10,775.10 in the United Trust Bank acct.
- b) The Financial Statement – Cashbook showing income of £4,467.97 (gross) and expenditure of £3,242.43 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

RESOLVED: **That the financial information provided above be accepted.**

67/22 **ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

- | | |
|---------------------------------------|-----------|
| a) Mrs J Clark May salary | £231.80 |
| b) PAYE for May | £57.03 |
| c) Zurich Insurance – renewal premium | £1,195.85 |

It was suggested that a quote be obtained next year from Came & Co for council's insurance.

68/22 **SPEED LIMIT AT WATERSTON/FOOTPATH ON 'MAD MILE'**

In the absence of Cty Cllr Paul Miller, it was agreed to discuss this matter at the June meeting.

RESOLVED: **That this matter be discussed at the June meeting.**

69/22 **REPORTS OF PLAY PARK INSPECTIONS**

The monthly inspection reports had been received for Waterston, Hazelbank and Jordanston play areas and had been circulated. Various items on each report were marked for action and Cllrs B Evans and P Roberts offered to carry out these repairs.

RESOLVED: **That Cllrs Evans and Roberts carry out repairs at the playparks as agreed.**

70/22 **PREPARATION OF ANNUAL REPORT**

The clerk advised Members that it was now a legal requirement for Town and Community Councils to prepare an Annual Report highlighting what actions and works had been carried out during the past year. The Clerk advised that she had acquired several sample Annual Returns and would draft a report over the next few months.

RESOLVED: **That the Clerk to draw up an Annual Report over the next few months.**

71/22 **JUBILEE CELEBRATIONS IN LLANSTADWELL**

It was suggested that a donation of up to £100 be made to any street or group within the community wishing to hold a Platinum Jubilee Event. This was agreed.

RESOLVED: **That a donation of up to £100 be made to any street or group wishing to arrange a Jubilee event.**

72/22 **PUBLIC CONVENIENCES AT HAZELBEACH**

Draft heads of terms for a lease on the toilets had been received from PCC and were agreed for a trial period of 12 months. It was also agreed that the toilets be kept open for 12 months of the year, rather than six.

RESOLVED: **That the heads of terms received from PCC be agreed and that the toilets be kept open for the whole year.**

73/22 **PLANNING APPLICATIONS**

A second planning application for a single storey dwelling at the rear of 7 Hazelbank had been received on the day of the meeting and it was agreed to consider it at the next meeting so that the planning documents could be properly examined.

RESOLVED: **That the planning application for 7 Hazelbank be considered at the next meeting.**

74/22 **CORRESPONDENCE RECEIVED**

The following correspondence had been received:

- a) Pembs Coastal Forum newsletter – noted.
- b) National Defibrillator Manager – noted.
- c) Western Power website workshop no action
- d) DP Police Commissioner’s newsletter – noted.
- e) Audit Wales Survey – clerk to complete.

- f) Local Places for Nature 2022 applications – clerk to find out about KWT grants.
- g) PCC Landscape Architect Services – noted.
- h) Letter of thanks for donation from Teenage Cancer Trust – noted.
- i) Barclays Bank PLC Mandate form to remove and add signatories – signed as necessary.

75/22

ANY OTHER INFORMATION

The following matters were raised:

- a) Cllr Mrs J Wilson advised that there was a vacancy for Governor on Neyland CP School. There were no volunteers.
- b) Cllr P Roberts advised Members that the bridleway opposite the old school in Waterston had been cut back by someone using machinery, to such an extent that the hedges were cut back to the soil, and this would cause problems during the winter months with water run-off. It was agreed that this be reported to PCC.
- c) Cllr P Roberts offered to place the new planters at various locations within the community so that Cllr Mrs Wilson could plant them up. Cllr Roberts and Cllr Wilson were thanked for this work.

76/22

DATE OF NEXT MEETING

The next meeting will be held on 14th June 2022 at 7.00pm.

The meeting closed at 9.25pm.

Signed..... Chair..... Date

Signed..... Clerk